



**Purpose**

The Le Mars Public Library is committed to providing library materials and information to all residents of its service area in the City of Le Mars. Free delivery of library materials to residents who are unable to visit the library due to long-term illness or other disability is a part of that commitment.

Library staff or volunteer designee, will provide delivery service on monthly basis.

**Eligibility**

Any person residing within the city limits of Le Mars who is unable to come to the library because of limited mobility or illness is eligible for homebound delivery. In most circumstances, if a resident drives, he/she would not be considered homebound. Eligibility is also dependent on a valid library card in good standing.

**ITEMS AVAILABLE**

All books (regular print, large print and non-fiction) magazines and audiobooks may be borrowed through homebound delivery. DVDs maybe be limited based on demand.

**SERVICES**

Participants may borrow up to 20 items per delivery, with normal limits for DVDs, etc.

Materials will be loaned for approximately one month to accommodate the delivery schedule. One renewal will be allowed for items not on hold for someone else.

There is no fee for this service but patrons will be billed for any lost or damaged items.

Staff will select materials by using the information supplied on the Homebound Service Application or by request. Special request titles not available at the time of the request will be placed on reserve and delivered on the next scheduled delivery day when they become available.

Materials will be delivered to and picked up from each participant's home. Materials should be ready for pickup by the delivery service on the due date.

There is one delivery/pickup day for any individual per month.



<b>APPLICANT INFORMATION</b>				
Patron Name				
Street Address				Apartment/Unit #
Phone		E-mail Address		
Library Card #				
<b>EMERGENCY CONTACT PERSON</b>				
Name				
Phone		E-mail Address		
Relationship		Authorized to access account information?		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>MATERIALS REQUESTED (CHECK ALL THAT APPLY)</b>				
Regular Print <input type="checkbox"/>	Large Print <input type="checkbox"/>	Audiobook CD's <input type="checkbox"/>	Magazines <input type="checkbox"/>	DVDS <input type="checkbox"/>
<b>Do you prefer Large Print books?</b>			Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>PREFERENCES</b>				
<b>FICTION</b> ___ Christian ___ Classics ___ Fantasy ___ Historical ___ Mystery & Detective ___ Romance ___ Science Fiction ___ Thrillers ___ War/Military ___ Westerns ___ Other	<b>NON-FICTION</b> ___ Biography ___ Cooking ___ Crafts ___ History ___ Humor ___ Nature ___ Poetry ___ Political Science ___ Religion ___ Self-help ___ Other	<b>MAGAZINES</b> ___ Auto ___ Business ___ Entertainment ___ Fashion ___ Health & Fitness ___ Home & Garden ___ Iowa ___ News ___ Science & Nature ___ Women's ___ Other		
Please note any specific requests below:				
How many items would you like every month? <u>Up to 20 items per delivery.</u> Enter number desired below.				
___ FICTION	___ NON-FICTION	___ MAGAZINES	___ DVDs	___ AUDIOBOOKS

I meet the definition of homebound:

Residents are considered homebound if they are unable to visit the library due to a short/long term illness, disability, or non-driver status.

Signature

Date